



**B . S . N . L . EMPLOYEES UNION**  
**WEST BENGAL CIRCLE**  
249 D, B.B.GANGULY STREET, KOLKATA-700012.

Web site: [www.bsnleuwb.net](http://www.bsnleuwb.net)

Phone:2237-9450

E-mail: [bsnleuwb@gmail.com](mailto:bsnleuwb@gmail.com)

Mobile:9433009450

No. BSNLEU/Circle/Sanitization/2020

Date : 6.05.2020

To

The Chief General Manager Telecom,  
BSNL, West Bengal Circle,  
8,Red Cross Place,  
Kolkata 700 001

Sub. : Proper sanitization of offices – regarding

Sir,

I like to draw your kind attention on the above subject.

You are aware that most of our offices and Customer Service Centers are either closed or running with minimum number of staff due to Lock Down since outbreak of Covid 19 in our country. At the same time our company, BSNL, is facing an acute crisis of cash inflow due to closure of the CSC. Hence, our 9Customer Service Centers are needed to be reopened. But before reopening these offices/ service centers it is required to be sanitized, inside and outside of these office buildings, for the safety of all concerned.

It was found that CTO building was sanitized by the KMC authority only outside of the building. It is to be sanitized inside of the office and particularly the sections/ rooms for the safety of the staff. It will create a confidence among the staff about their health and minimize health hazard. It would be better to get the total procedure done by the KMC or Govt. authority. If it does not get materialized then the job should be get done by any private agencies and it is a must, so that we can run the offices with minimum number of staff as an essential service. This sanitization of offices/ CSCs should also be carried out in every SSAs without any delay.

Moreover it is found that no proper initiative has been taken on the part of lower level administration particularly at the field level for providing safety kits e.g. hand sanitizer, masks, etc. for the workers attached to maintenance work. Though in some offices hand sanitizers are being provided but that is not enough. It should be ensured for all staff and customers in all offices. It may be mentioned here that Corporate Office had sanctioned fund for sanitization, masks etc. but it is unfortunate the fund has not been utilized properly.

Hope, you will surely take every possible steps to reopen the offices/ CSCs after proper sanitization considering the health of the staff as well as the customers of WBTC.

Thanking you,

Yours faithfully,

(Animesh Mitra)  
Circle Secretary.